**SPARTA**

WP9 Kick-Off Meeting

Date: 2. 4. 2019 – 3. 4. 2019

Place: Genova, Italy

**Attendance:**

Partner name, abbreviation:

Tuesday (2. 4.) 14:00 – 18:00 meeting attendees:

Wednesday (3. 4.) 10:00 – 16:00 meeting attendees:

Dietary restrictions:

**Partner-specific WP9 information:**

Any changes to data (PMs, responsibilities, roles, deliverables) in the proposal: Yes/No

Partner’s main contact for WP9:

WP9 task, in which partner is mainly involved:

Partner’s individual work plan proposal for WP9 and 2019:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   | **Duration** | **Tasks Involved** | **Description** | **Outcome** |
| 1 | Q1 | T9.1, T9.2, T9.3, T9.4 | WP9 Individual work plan creation | **Report** containing the individual work plans and minutes from the meeting |
| 2 |   |   |   |   |
| 3 |   |   |   |   |
| 4 |   |   |   |   |
| 5 |   |   |   |   |
| 6 |   |   |   |   |

**Others:**

Preference on WP9 teleconference meeting frequency (monthly, bimonthly, quarterly):

Assets important for WP9 (labs, curricula, courses, training programs, facilities, infrastructure, etc.):

Any other remark, recommendation or comment: